

**Community Partnerships for Diversion from Youth Justice  
Program Requirements and Performance Checklist**

Program purpose: To develop community partnerships to divert you from justice referrals.

Agency	Date	Review
<b>Requirements</b>		
1. Project staff uses YASI, MAYSI-2 (or other approved and appropriate tools until YASI roll-out complete) to assess risk and inform case planning and management.		Yes [ ] No [ ]
2. An evidence-based substance use (and co-occurring) assessment model is used and conducted promptly by qualified staff resulting in recommendations about treatment need and a case plan.		Yes [ ] No [ ]
3. Evidence-based services are utilized based upon individual needs and case plan.		Yes [ ] No [ ]
4. Client demographic, service and outcomes data from direct services provided by this project are reported in the provided Excel spreadsheet.		Yes [ ] No [ ]
5. A formal, data-driven continuous, quality improvement process is used with reasoned improvements made regularly.		Yes [ ] No [ ]
6. Screening and Assessment for fetal alcohol spectrum disorders (FASD)/Neonatal Abstinence Syndrome (NAS)/other health risks on track.		Yes [ ] No [ ]
<b>Performance</b>		
7. Contract objectives are SMART -- specific, measurable, achievable, relevant, time-bound		Yes [ ] No [ ]
<b>Access</b>		
8. Reports the number of persons served by major service category (screened, assessed, referred, etc.)		Yes [ ] No [ ]
9. Reports the number of youth screened for FASD, NAS, other health risks, and outcomes		Yes [ ] No [ ]
<b>Outcomes</b>		
10. reports on the number/percent of persons completing services		Yes [ ] No [ ]
11. reports on the outcomes of services as stipulated in contract objectives (improved attitudes, knowledge or behavior; recidivism, communication skills, parenting skills, family cohesion, self-esteem, coping, problem solving and decision-making skills)		Yes [ ] No [ ]
<b>Participant Satisfaction</b>		
12. participant satisfaction survey completed and results reported		Yes [ ] No [ ]
<b>Efficiency/Sustainability</b>		
13. For direct treatment services, a mechanism for billing 3rd party revenue is established		Yes [ ] No [ ]
14. Billed service revenue is being reported		Yes [ ] No [ ]
15. Assistance is being provided to participants to obtain health insurance		Yes [ ] No [ ]
16. A mechanism for calculating the per-client cost for this program is established		Yes [ ] No [ ]
17. Per-client costs are being reported		Yes [ ] No [ ]
18. Semi-annual performance reports submitted properly and on-time		Yes [ ] No [ ]
<b>Overall</b>		Yes's No's